

Instructions

Please fill out the form to completion with the information that corresponds exactly as it appears on the registration issued by Real Estate Council of Ontario (RECO) as proclaimed by the Real Estate and Business Brokers Act (Ontario) (the "Act"). Attach the following documents and submit to membership@mreb.ca once complete.

- i. Completed Agent Cornerstone Association of REALTORS® Membership Application
- ii. Copy of Brokerages RECO Registration

Agent Information

Female Male Other _____

Broker of Record Broker Manager Broker Salesperson

First Name: (Trade name only)		Last Name:	
RECO Registration:		RECO Expiry Date (YY/MM/DD):	
Email:			
Personal Website: (Optional)	www. _____		
Phone Number:		Date of Birth: (YY/MM/DD)	

By completing your e-mail address above, you are giving consent to Cornerstone Association of REALTORS® to communicate with you through electronic means (e-mail).

Please Select all that apply:

1. I have never been a Member of MREB or Cornerstone: YES NO
2. I have previously been a Member of MREB or Cornerstone: YES NO Year of termination: _____
3. I am currently a Member of another Real Estate Board: YES NO
4. If yes to question 3, please provide the name(s) of the Board(s):
TRREB OMDREB OTHER: _____
5. Which Board do you pay your OREA and CREA Dues to currently? _____
6. Your home board for OREA ,ORWP and CREA Dues going forward will be: (Cornerstone will be the home board if designated by the Brokerage or if you are not a member of another association)
CORNERSTONE TRREB OMDREB OTHER (please check one)
7. Are you terminating your membership with your current board? Yes No
If yes, OREA, ORWP and CREA Dues will apply OREA, ORWP and CREA Dues paid to date _____
YY/MM/DD

Initial: _____
To be initialed by Applicant

NEW MEMBERSHIP APPLICATION FORM

Brokerage Information

Brokerage Name:			
Brokerage Street Address Registered with CORNERSTONE (add unit # if applicable):			
City/Town:		Postal Code:	
Phone Number:		Fax Number:	

Matrix Security Levels Required for the New Member Appointed by Signing Authority BOR/BM (Please Select One)

Broker of Record Broker Manager

Salesperson / Broker

- SP1 - Full Input Security Level – Mapped to Salesperson (Full Input)
- SP2 – Full Input Security Level – No Status changes
- SP3 – Full input Security Level – No price changes or status changes
- SP4 - Limited Input Security Level – No Status changes
- SP5 - Limited Input Security Level – No input capabilities

Any changes to information or status on the applicant after submission of membership form requires the brokerage to notify Cornerstone within **48 hours of changes.**

Signature of Applicant: *Signature of Agent* Date *YY/MM/DD*

Signature of legal Signing Authority as per brokerage application: *Broker of Record/Broker Manager/other legal signing authority* Date *YY/MM/DD*

NEW MEMBERSHIP APPLICATION FORM

Payment Cycle

**IMPORTANT NOTICE: FEES ARE NON-REFUNDABLE ONCE PAID TO
CORNERSTONE**

ACKNOWLEDGEMENT OF EXPRESS CONSENT

Quarterly Dues Paying Member

I _____ (full name), RECO # _____,

currently at _____ (name of brokerage),
having read, understood and agreed to the conditions laid down below, hereby **express my written
consent, to the same by my witnessed, attested signature and date below:**

1. I acknowledge that the **QUARTERLY BILLING CYCLE** for Cornerstone commences on **January 1st, April 1st, July 1st, and October 1st** of each calendar year.
2. I agree to remit payment for my Cornerstone dues before the commencement of each subsequent quarter, using the payment methods acceptable to Cornerstone. I understand that my invoice will be made available online no later than 14 days prior to the due date.
3. I understand and agree that failure to pay my Cornerstone dues before the start of the new quarter will result in the **SUSPENSION** of my membership for a period of 10 days. During this suspension, I will incur a late fee of \$50.00 (no HST). If the outstanding dues and late fee are not settled within this 10-day suspension period, my membership and access will be terminated. To reinstate my membership, I will be required to pay a reinstatement fee of \$100.00 plus HST.
4. I agree to pay Cornerstone dues in accordance with the payment methods approved by Cornerstone.
5. In the event of automatic renewal, I understand and agree that all terms and conditions outlined in this **ACKNOWLEDGEMENT OF EXPRESS CONSENT** will automatically renew and apply to the subsequent **QUARTERLY BILLING CYCLE**, unless Cornerstone receives a Termination Notice from my Brokerage by the 15th of the month preceding the next billing cycle.

Date: _____
YY/MM/DD

Print Name: _____

Signature: _____

NEW MEMBERSHIP APPLICATION FORM

I acknowledge and agree that in the event of a default in payment, as defined by the terms and conditions set forth in the Applicant Pre-Authorized Payment Information form attached hereto as Page 6, I hereby authorize Cornerstone Association of REALTORS® ("Cornerstone") to store my credit card information on file and automatically charge my credit card for the default amount and the associated one-time administration fee. In the absence of a credit card on file, I agree to remit payment of the default amount and administration fee by cheque, made payable to Cornerstone Association of REALTORS®, and mailed to the following address: 3450 Ridgeway Drive, Unit 1, Mississauga, ON, L5L 0A2, or in person at the Cornerstone-Mississauga board office.

I further authorize Cornerstone to automatically charge my credit card on file for any future payments due under the quarterly payment cycle, including renewal fees, as part of an auto-renewal program.

I also acknowledge and agree that if payment of the default amount and administration fee is not received by Cornerstone on or before the due date specified below, in accordance with the quarterly payment cycle, Cornerstone may, at its sole discretion, pursue additional actions to recover the outstanding amounts. Such actions may include, but are not limited to, legal proceedings or termination of membership with Cornerstone.

Initial: _____

To be initialed by Applicant

- **Quarterly Payment Cycle:** January 1st, April 1st, July 1st, October 1st

IMPORTANT INFORMATION

All dues must include HST

Cornerstone as the home board is required to collect OREA/ORWP/CREA Dues at the time of joining.

Signature: _____

Date: _____

YY/MM/DD

I, the undersigned, agree to read and comply with the By-Laws, Code of Ethics, & Instructions, as presently set out by Cornerstone Association of REALTORS® and any of its future revisions. I also agree to abide by the Privacy Code as set out by the Canadian Real Estate Association. My Broker/Manager has made a copy of the Cornerstone Association of REALTORS® (Cornerstone) By-Laws available to me.

I am satisfied that the information contained, herein, is true and factual and that I am fully aware of the responsibilities and obligations in making this application.

Failure to fully complete this application, may cause delays in the processing of this application. I acknowledge and agree that the submission of this membership application constitutes my consent to the collection, use and disclosure by the Cornerstone Association of REALTORS® Board of the information submitted in this Membership Application.

I understand that the collection, use and limited disclosure of any personal information shall be done in compliance with the *Personal Information Protection and Electronic Documents Act*, and will only be for the purposes of fulfilling Cornerstone's mandate, including the provision of services, products, and information to me by Cornerstone and only in the manner consistent with Cornerstone's Privacy Policy available on www.cornerstone.inc. In the event I require any clarification or have any questions regarding the Cornerstone's Privacy Policy, I can contact: Membership Administrator at the following email address: membership@mreb.ca. The Cornerstone Board shall obtain certification from the PCI Security Standards Council in relation to storing member's personal information.

Subject to applicable laws and with specific exemptions to protect the privacy of third parties, I understand that I may access my personal information held at Cornerstone and may submit comments on or corrections to such information for inclusion with my personal information.

I acknowledge and agree that by registering and attending the course/event/activity; I have given my consent to Cornerstone to be photographed or videotaped by Cornerstone during any classes/courses/activities or events offered by Cornerstone that attend or participate in; and I authorize Cornerstone employees, contractors, agents and authorized representatives to use, reproduce, publish, transmit, distribute and/or display any photographs and/or videotapes or portions thereof, which might appear in any Cornerstone publication or other material for Cornerstone's general purposes.

I understand that the use of my information provided above is for the sole purpose of receiving information from Cornerstone Association of REALTORS®.

As a Member of the Canadian Real Estate Association and Ontario Real Estate Association, I agree to adhere and abide to the Principles of its Privacy Code. I acknowledge that this application will be processed provided there are no outstanding accounts to be paid.

I have provided all information truthfully on this application form, and if accepted into Membership, I agree to conform to all the requirements and obligations of Cornerstone Association of REALTORS®.

I understand that sharing of passwords would be in violation of MLS® Rules and be subject to a heavy penalty including suspension of membership.

Initial: _____

CHARGES AND PAYMENT AGREEMENT

By signing this agreement, I authorize Cornerstone to store my credit card information for collecting membership fees and auto-renewing my membership. I also authorize Cornerstone to automatically charge my credit card according to the Quarterly Payment Cycle and the schedule on pages 3 and 4 of this application.

I acknowledge that Cornerstone will initiate these charges on the specified dates. Notice and records of the transactions will be provided alongside the invoices according to the schedule and will be accessible on Cornerstone's website at www.cornerstone.inc.

To cancel automatic charges, I agree to provide written notice by registered mail to the Finance Department of Cornerstone or by email to Finance@mreb.ca at least FIFTEEN (15) days before the next charge date and arrange an alternative payment method.

In accordance with the Default provisions on page 3 of this application, I understand that if my credit card is declined or has expired, I will receive notification and must immediately pay any outstanding membership dues.

I agree to these terms and acknowledge that this agreement serves as a receipt and proof of my authorization for Cornerstone to store my credit card information, charge it automatically, and renew my membership fees.

Signature

Signature of the Person Submitting this Form

Name

*Name of the Person Submitting this Form
(print)*

Date

YY/MM/DD

CORNERSTONE USE ONLY:

Agent Name: _____

MI#: _____ **CREA ID:** _____

Date Processed: _____ **Staff Signature:** _____

Cornerstone Association of REALTORS® Membership is a **QUARTERLY COMMITMENT**

IMPORTANT NOTICE: FEES ARE NON-REFUNDABLE ONCE PAID TO CORNERSTONE

Applicant Pre-Authorized Payment Information

Name of Applicant:	
Name on Credit Card:	
Banking Institute:	
Amount:	\$
Please provide a DIRECT contact / phone number:	
Card Type:	VISA: <input type="radio"/> MASTERCARD: <input type="radio"/>
Card Number:	
Expiry Date:	MM/YY
CVV:	

Signature

Signature of the Person Submitting this Form

Name

*Name of the Person Submitting this Form
(print)*

Date of Signature

YY/MM/DD



Ontario REALTORS® Wellness Program (ORWP) Consent Page

The Ontario Real Estate Association (OREA) has introduced the Ontario REALTOR® Wellness Program (ORWP) for REALTORS®. This is a Mandatory Standard Benefit Plan for the members. For more information on the ORWP Plan please visit www.orea.com.

I understand that by becoming a member of the Cornerstone Association of REALTORS® (Cornerstone), if Cornerstone becomes my Home Board at any time—whether when joining, reinstating, transferring from a Brokerage that has designated Cornerstone as the Home Board, or terminating from another Board Association—I am required to pay my OREA Dues and ORWP Dues through Cornerstone.

Initial: _____

I **do give** consent to provide OREA my information for the Ontario REALTOR® Wellness Program.

Initial: _____

I hereby, consent for ORWP payments to be withdrawn from my account at the beginning of every quarter by Cornerstone which is my Home Board and keep my Credit Card on file for the ORWP Payments.

Initial: _____

I **do not give consent** to provide OREA my information for the Ontario REALTOR® Wellness Program.

Initial: _____

I understand that if I do not consent to quarterly payments the ORWP Dues must be paid in full at the time of joining Cornerstone.

Initial: _____

In the event of my Credit Card being Declined or Expired, I am responsible for contacting the finance/accounting department to provide an updated Credit Card. (email accounting@mreb.ca)

Initial: _____

Signature

Signature of the Person Submitting this Form

Name

Name of the Person Submitting this Form (print)

Date of Signature

YY/MM/DD